

Teclar Consultancy B.V., located at Georges Braquehof 24, 3544KE, Utrecht, is responsible for the processing of personal data as set out in this privacy statement.

Contact details:

Georges Braquehof 24
3544KE, Utrecht
0621943934

Personal data we process

Teclar Consultancy B.V. processes your personal data because you use our services and/or because you provide this data to us yourself. Below is an overview of the personal data we process:

- First and last name
 - Address details
 - Telephone number
 - Email address
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Special and/or sensitive personal data we process

Our website and/or service does not intend to collect data about website visitors who are under 16 years of age, unless they have permission from a parent or guardian. However, we cannot verify whether a visitor is over 16. We therefore encourage parents to be involved in their children's online activities to prevent data from being collected about children without parental consent.

If you are convinced that we have collected personal data about a minor without such consent, please contact us at contact@teclar.nl, and we will delete this information.

For what purpose and on what basis we process personal data

Teclar Consultancy B.V. processes your personal data for the following purposes:

- To be able to call or email you if this is necessary to perform our services
- To deliver goods and services to you

How long we retain personal data

Teclar Consultancy B.V. does not retain your personal data longer than strictly necessary to achieve the purposes for which your data is collected.

Sharing personal data with third parties

Teclar Consultancy B.V. does not sell your data to third parties and only provides it if this is necessary for the performance of our agreement with you or to comply with a legal obligation.

We conclude data processing agreements with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. Teclar Consultancy B.V. remains responsible for these processing activities.

Cookies or similar technologies we use

Teclar Consultancy B.V. only uses technical and functional cookies, and analytical cookies that do not infringe on your privacy.

A cookie is a small text file that is stored on your computer, tablet, or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website functions properly and remember, for example, your preference settings. We may also use them to optimize our website.

You can opt out of cookies by configuring your internet browser so that it no longer stores cookies. In addition, you can delete all previously stored information via your browser settings.

Accessing, correcting, or deleting data

You have the right to access, correct, or delete your personal data. In addition, you have the right to withdraw your consent for data processing or to object to the processing of your personal data by Teclar Consultancy B.V., and you have the right to data portability.

This means that you can submit a request to us to send the personal data we hold about you in a computer file to you or another organization specified by you.

You can send a request for access, correction, deletion, data transfer of your personal data, withdrawal of your consent, or objection to the processing of your personal data to **contact@teclar.nl**.

To ensure that the request for access has been made by you, we ask you to include a copy of your identification document with your request. In this copy, please black out your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number, and Citizen Service Number (BSN). This is to protect your privacy.

We will respond as quickly as possible, but within four weeks, to your request.

Teclar Consultancy B.V. would also like to inform you that you have the option to file a complaint with the national supervisory authority, the Dutch Data Protection Authority (Autoriteit Persoonsgegevens). This can be done via the following link:

<https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we secure personal data

Teclar Consultancy B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized modification.

If you believe that your data is not properly secured or there are indications of misuse, please contact our customer service or email us at **contact@teclar.nl**.